

Free Job Placement & Training / Career Counseling Agencies for Young Adults

NOTE: *Proof of eligibility is required in most places. Age and income requirements may apply. Call each site for details.*

Access for Women

New York City College of Technology Expanding Options for Teen Parents & Youth

300 Jay Street, H-407
Brooklyn, NY 11201
718.552.1131

Academic skills, Pre-GED preparation, career education and family life counseling. For out-of-school youth. Ages 16-21.

Catholic Charities

Diocese of Brooklyn

Dr. White Community Center

200 Gold Street
Brooklyn, NY 11201
718.875.8801

In-School Youth Program: tutoring, counseling, job readiness preparation. Income and other eligibility requirements. Ages 14-18.

Colony South Brooklyn Houses

297 Dean Street
Brooklyn, NY 11217
718.625.3810

Summer youth program: vocational training and job placement for the summer. Ages 14-21. In-School Youth Program: basic skills, work readiness, tutoring, mentoring. Income restrictions. Ages 14-18.

Covenant House

Regional Training Center:

346 West 17th Street
New York, NY 10011
212.727.4014

Brooklyn Resource Centers:

75 Lewis Avenue
Brooklyn, NY 11206
718.452.6730

20 New York Avenue
Brooklyn, NY 11216
718.398.5136

<http://www.covenanthouseny.org>

Job training and employment services. After completing job readiness training at a Brooklyn Resource Center teens may participate in programs offered at the Regional Training Center: bank teller, culinary arts, desktop publishing, introduction to computers, silk screening, nurse's aide, construction, security guard. Youth currently working are welcome to come to community site to meet counselors and participate in life-skills workshops. Ages 16-21.

Crown Heights Service Center

1193 Dean Street
Brooklyn, NY 11216
718.774.9800

In-School Youth Program: academic support, job readiness, counseling, career guidance, college advisement and placement in summer youth employment program. Two-year program. Ages 14-18. Educational and career guidance for out-of-school youth.

Crown Heights Youth Collective

915 Franklin Avenue
Brooklyn, NY 11216
718.756.7600

<http://www.cfapa.com>

Job readiness workshops and career counseling. Ages 14-26. Monday-Friday: 10 AM-4 PM.

The Door

121 6th Avenue (enter at 555 Broome Street)
New York, NY 10013
212.941.9090

<http://www.door.org>

Job readiness and job placement. Also legal, health, counseling, day care, educational and recreational services. Ages 12-21. English, Spanish and Chinese spoken. Call for appointment.

Young Adults — Job Placement & Counseling

FEGS/Career Development Institute

105 Bruckner Boulevard, 2nd Floor
Bronx, NY 10454
718.292.3930
www.fegs.org
GED preparation, job placement and computer workshops. Income and other eligibility requirements. Ages 19-21.

Grand Street Settlement

80 Pitt Street
New York, NY 10002
212.674.1740
Contact: Pablo Tejada, ext. 288
<http://www.grandstreet.org>
Youth on the Move Program: job readiness and job placement. Participants must join Teen Services, a comprehensive youth program. Ages 14-19.

Job Corps

Nonresidential Program:

Brooklyn Job Corps Academy
585 DeKalb Avenue
Brooklyn, NY 11205
718.623.4000

Admissions and Residential Program:

185 Montague Street, 4th Floor
Brooklyn, NY 11201
718.624.8939

<http://jobcorps.doleta.gov>
<http://www.jobcorpsny.com>

Federally funded education and job training/placement for low-income, at-risk youth. Residential and nonresidential programs. Stipend included. Pre-admissions orientation Mondays and Tuesdays, 1:45 PM, at Montague Street location (birth certificate and Social Security Card required). Ages 16-24.

New York City Department of Youth and Community Development

NYC Youthline
800.246.4646
800.246.4699 (TDD)
Confidential and anonymous counseling for parents and youth. Information about thousands of services throughout the city, such as vocational/career opportunities, tutoring and after-school programs. Monday-Friday: 9 AM-9 PM; Saturday-Sunday: noon-8 PM.

New York City Job and Career Center Manhattan Branch

255 West 54th Street, 2nd Floor
New York, NY 10019
212.247.5650
Job application, resume and interviewing workshops. Career guidance. College and vocational exploration online. Group learning for fee. Ages 14+.

New York State Department of Labor Youth Services

http://www.labor.state.ny.us/working_ny/finding_a_job/youth/youth.htm
Listing of state-funded Youth Education, Employment and Training Programs (YEETP) for in-school and out-of-school youth; also apprenticeship programs and career information.

Opportunities for a Better Tomorrow Youth Employment Program

783 Fourth Avenue
Brooklyn, NY 11232
718.369.0303
<http://www.obtjobs.com>
Job training, clerical skills, basic computer training, typing, business courses, ESOL and GED classes. Ages 17+. Call for appointment.

Project Reach Youth

199 14th Street, 3rd Floor
Brooklyn, NY 11215
718.768.0778
<http://www.pry.org>
Variety of teen programs, such as GED preparation and tutoring. Job training and placement. Ages 13-18. Call for information.

Ridgewood/Bushwick Senior Citizens Council

Youth and Education Department

1474 Gates Avenue
Brooklyn, NY 11237
718.381.9653
Youth Employment Program: job readiness, tutoring, career exploration and counseling, internships. For low-income, in-school youth. Ages 14-18. Registration in late August.

Young Adults — Job Placement & Counseling

St. Nicholas Neighborhood Preservation Corporation/YouthWorks

161 Graham Avenue
Brooklyn, NY 11206
718.486.7180

Twelve-week training program prepares unemployed, out-of-school youth to work in programs for school-age children, such as day care, community recreation centers and after-school programs. Daily stipends for lunch and MetroCard; plus completion stipend upon graduation. Also GED preparation. Ages 19-21.

Vanguard Urban Improvement Association, Inc.

613-619 Throop Avenue, 3rd Floor
Brooklyn, NY 11216
718.453.3330

GED preparation for out-of-school youth. After-school education programs for in-school youth. Ages 14-20.

Vocational Foundation, Inc.

One Hanson Place, 14th Floor
Brooklyn, NY 11243
718.230.3100 ext. 1025

<http://www.vfinyc.org>

Job training in hospitality/travel and tourism, medical billing and computer technology. Also academic classes, counseling and job placement. Reading level of 7th grade or above required. Ages 17-30 (young fathers); ages 17-21 (all others).

YouthBuild

Urban Strategies YouthBuild

287 Sumpter Street
Brooklyn, NY 11233
718.452.5479

Combined GED/job training program in which youth learn construction skills by building affordable housing in local communities. Income restrictions. Out-of-school youth only (proof required). Ages 16-24.

EMPLOYMENT CERTIFICATE (PREVIOUSLY KNOWN AS WORKING PAPER)

Students 14-17 who work must have an Employment Certificate. Students should contact their school or regional office for information about where to obtain an Employment Certificate.

All NYC public intermediate/junior high and high schools are required to issue Employment Certificates to public school students as well as students who attend private, parochial and out-of-state schools. They are required to issue the Certificates until the last day of the official school calendar.

For further information please contact:
**New York City Department of Education
Office of Attendance**
212.374.6095

10/04

Prepared by the

Education & Job Information Center

Brooklyn Public Library
Grand Army Plaza
Brooklyn, NY 11238
1.718.230.2177

<http://www.brooklynpubliclibrary.org/ejic.jsp>